

PROVINCE POSITION POSTING

Position Title: Registered Nurse Case Manager
Employment Status: Full Time, 7am – 3pm
Location: Manresa Hall (Merion Station, PA)
Reports to: Director of Nursing

Position Summary:

Registered Nurse Case Manager provides continuity of services and quality care among a group of specifically identified men of Manresa Hall and Loyola Center. Plans, organizes, and directs the plan of care and fulfills the responsibilities of a staff nurse in Manresa Hall. The hours for this position are 7am to 3pm, with every third weekend required.

Essential Functions:

- Responsible for the continuous review of all aspects of each identified man in caseload, including the study of documentation in their medical record and interdisciplinary communication.
- Completes an initial assessment and uses data to determine nursing diagnosis.
- Initiates the nursing plan of care and the nursing assistant plan of care and regularly reevaluates as necessary as status and needs change.
- Establishes and communicates information required to the Director of Manresa Hall, the Jesuit Superior and Minister of the SJU Jesuit Community, and other staff members.
- Oversees the follow-up of outside consultations with other providers.
- Plans interdisciplinary clinical meetings and assumes a leadership role in their conduct.
- Provides direct care to the residents including administration of medications, treatments, ongoing assessments, and transcriptions of Doctor orders.

Additional Duties:

- This position may have some occasional, on-call duties, as-needed
- Orients and mentors' new staff as requested.
- Assists the Director of Manresa Hall with scheduling, maintenance of supplies, and quality control measures.



Required Education & Experience:

- Graduate of an accredited school of professional nursing. Bachelor's degree preferred.
- Current licensure in the state of Pennsylvania and CPR certification.
- At least three years of clinical experience. Experience in long-term care.
- Strong leadership, communication, and problem-solving skills and the ability to write clearly and effectively.

Knowledge, Skills and Abilities:

- Strong English oral and written communication skills.
- Knowledge and understanding of and commitment to the vision, values and mission of the Society of Jesus and the Jesuit Community.
- Experience with Point Click Care or other EMR helpful.
- Demonstrated competency in oral and written communication skills to include ability to effectively communicate with both lay and religious professionals.
- Ability to oversee and lead a diverse work group.
- Ability to manage several tasks simultaneously.
- Familiarity with quality principles and long-term care regulatory standards.
- Ability to establish a working rapport and a trusting relationship with religiously vowed men of all ages.
- Demonstrated understanding of clinical management while providing optimum health care and fiscal stewardship.
- Ability to function successfully in a self-directed but collaborative work environment.
- Computer literacy, including Microsoft products and EMR.

Physical Demands and Work Environment:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this position. Reasonable accommodations may be made to enable individuals with disabilities to perform these functions.

- Must have a valid driver's license and access to a vehicle.
- Must be able to sit, stand, and walk as much as 12 hours per day.
- Must be able to frequently stoop, bend, reach, and lift 50 pounds.
- While performing the duties of this position, the employee is regularly required to talk, see, and hear. Specific vision abilities required by this position include close vision, distance vision, and the ability to adjust focus.



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- Performs repetitive motion using wrists/hands for computer work. Frequently required to use hands or fingers, handle or feel objects, tools, or controls.
- The noise level in the work environment is usually low to moderate.
- Full time, with a weekend work requirement of every third weekend of the month a required shift.

How to apply:

If you share the vision and values of the mission of the Society of Jesus and would enjoy establishing a trusting relationship with religiously vowed men, we invite you to submit a resume and cover letter to our Human Resources Department, at ueahumanresources@jesuits.org and write "Registered Nurse Case Manager" in the subject line. If you have been referred by a current UEA Province employee, please write the name of the referring employee in the body of your email.

The Province offers a team-oriented work environment and a competitive compensation and employee benefits package which includes medical, dental and vision coverage, short term disability, long term disability, life insurance, paid time off, paid holidays, and Retirement Plan. All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, sexual orientation, gender identity, national origin, disability or protected veteran status.